

# RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 10148

May 26, 2021

Held \_\_\_\_\_ Page 1  
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## Call to Order

The Concord Township Board of Trustees met in regular session on May 26, 2021 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff attending included Zoning Inspector Ric Irvine, Fiscal Officer Jill Davis, and Fire Chief Todd Cooper.

Due to COVID-19 social distancing restrictions, limited seating was provided, and public teleconference information was posted on the township's website.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

## Public Input

None.

## Financials

Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund. \$8,000,800.82
- Special Revenue Funds \$3,504,227.64
- Total All Funds. \$11,505,028.46

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants, and vouchers #61-65, 17418 void, 115258-115296, all totaling \$107,574.94. Vote: Haney-yes, Garrett-yes, Johnson-yes. Bank reconciliation from April 30 was also reviewed.

## Zoning Department

- Mr. Irvine reported eight zoning permits were issued since the previous meeting. Activity is slowing here but the rest of the County is very busy.
- The Zoning Commission board will hold a workshop on June 1, 2021 to discuss possible updates for the Concord Township Comprehensive Plan.
- The Board of Zoning Appeals met last night for a setback variance case.
- No new nuisance cases at this time.

## Road Department

- Mr. Garrett reported the Road Department is working on parking lot expansion for the park grant.
- The Road Department will start Bunty Station Road ditch project next Tuesday.
- The location of the pickleball court will need to be shifted slightly for installation.
- The old ball field behind fire station may be used for Bellpoint T-ball.
- Mr. Haney mowed ditches for the Road Department; no complaints were received.
- Nathan Wilgus has spray card license and will spray the sand volleyball court. Mary and Dave are also taking the test.
- Mr. Garrett will meet with Doug Riedel from the Delaware County Engineer's Office and a homeowner about a stone wall driveway at the Bunty Station Road project. Additional project details were discussed.
- A candidate for part-time work at the Road Department was found, and it was agreed for Mr. Johnson to interview and hire.
- The full time supervisor position is open for applications until June 30.

## Old Business

- Mr. Haney received an estimate for a new shelter house around \$100,000. Topic tabled until prices come down.
- It was noted the roof needs repaired on the shelter house and road shop.

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CONCORD TOWNSHIP BOARD OF TRUSTEES**

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**New Business**  
None.

**Fire Department**

- The final committee meeting for the new quint fire truck will be next week.
- The part-time hiring physical agility testing was today; there are six prospects after eight tested.
- Busy with runs lately.
- There will be a house burn on Duffy Road next month.

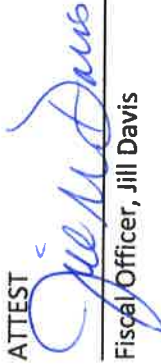
**Fiscal Officer / Other Business**

- The winter road salt bid from last year encompassed two years. Therefore, Mr. Garrett moved and Mr. Haney seconded to approve the 2021-2022 winter road salt bid amount from Cargill for \$53.86 per ton, for up to 900 tons. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #21-0526-1 to approve the State of Ohio Capital Improvement Grant #DELA-009C agreement and to comply with all rules, regulations, and maintenance for the grant project, as well as appointing Trustee Bart Johnson to sign the agreement on behalf of the Board of Trustees. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.
- Updates on current and other nuisance property cases: 6316 Logan was mowed, and Mars Hill Baptist Church was mowed. No response on Harriott Road property. Freshwater Road property from last year is again overgrown and needs checked. Section Line Road property acquired by Columbia Gas is overgrown and needs contacted.


**Adjournment**

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

May 26, 2021

Call in (669) 224-3412  
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Park improvements update.

Sign Roese Brothers estimate

Old Business

Candidate for part time position.

New Business

Fire Chief

Fiscal Officer

Adjourn

Cash Summary by Fund

Year 2021

Fund #	Fund Name	Fund Balance 11/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$815,130.11	\$0.00	\$0.00	\$8,257,656.75	\$256,855.93	\$0.00	\$0.00	\$8,000,800.82	\$0.00	\$8,000,800.82
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$7,963.33	\$0.00	\$0.00	\$35,597.60	\$5,077.20	\$0.00	\$0.00	\$30,520.40	\$0.00	\$30,520.40
2021	Gasoline Tax	\$147,076.11	\$0.00	\$76,191.89	\$0.00	\$0.00	\$223,268.00	\$104,982.85	\$0.00	\$0.00	\$118,285.15	\$0.00	\$118,285.15
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$245,844.35	\$0.00	\$0.00	\$1,331,008.42	\$20,756.85	\$0.00	\$0.00	\$1,310,251.57	\$0.00	\$1,310,251.57
2041	Cemetery	\$10,474.41	\$0.00	\$7,641.63	\$0.00	\$0.00	\$18,116.04	\$754.22	\$0.00	\$0.00	\$17,361.82	\$0.00	\$17,361.82
2111	Fire District	\$1,437,563.82	\$0.00	\$1,679,711.13	\$0.00	\$0.00	\$3,117,274.95	\$1,142,315.23	\$0.00	\$0.00	\$1,974,959.72	\$0.00	\$1,974,959.72
2231	Permissive Motor Vehicle License Te	\$45,219.97	\$0.00	\$16,401.01	\$0.00	\$0.00	\$61,620.98	\$8,772.00	\$0.00	\$0.00	\$52,848.98	\$0.00	\$52,848.98
Report Total:		\$10,195,659.29	\$0.00	\$2,848,883.45	\$0.00	\$0.00	\$13,044,542.74	\$1,539,514.28	\$0.00	\$0.00	\$11,505,028.46	\$0.00	\$11,505,028.46

Last reconciled to bank: 04/30/2021 – Total other adjusting factors: \$4,123.28

**Payment Listing**  
5/13/2021 to 5/26/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
61-2021	05/20/2021	05/20/2021	CH	HR BUTLER, LLC	\$151.95	0	
	Purpose:	PAYROLL PROCESSING FEES 2020					
62-2021	05/20/2021	05/20/2021	CH	HR BUTLER, LLC	\$2,799.23	0	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
63-2021	05/20/2021	05/20/2021	CH	HR BUTLER, LLC	\$51,677.57	0	
	Purpose:	PAYROLL SALARIES					
64-2021	05/20/2021	05/20/2021	CH	HR BUTLER, LLC	\$15,026.20	0	
	Purpose:	PAYROLL TAXES WITHHELD					
65-2021	05/24/2021	05/24/2021	CH	ANTHEM BCBS OH GROUP	\$29,575.80	0	
	Purpose:	MEDICAL INSURANCE APR21, MEDICAL INSURNACE MAY-DEC21					
17418	01/25/2021	01/25/2021	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00 *	V	
	Purpose:	ZONING CELL PHONE REIMBURSEMENT					
17418	05/20/2021	05/20/2021	AW	RIC IRVINE, ZONING INSPECTOR	-\$40.00	V	
115258	05/20/2021	05/20/2021	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	0	
	Purpose:	ZONING CELL PHONE REIMBURSEMENT					
115259	05/24/2021	05/24/2021	AW	CORE & MAIN LP	\$1,389.60	0	
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS					
115260	05/24/2021	05/24/2021	AW	LAWSON PRODUCTS INC.	\$194.49	0	
	Purpose:	ROAD DEPT SUPPLY 10# STEEL					
115261	05/24/2021	05/24/2021	AW	HITE FARMS LLC	\$1,483.74	0	
	Purpose:	CAMERA SYSTEM - TWP BLDG REPAIRS, CAMERA SYSTEM - MAINT BLDG ADDL CAM					
115262	05/24/2021	05/24/2021	AW	UNITED RENTALS INC	\$145.25	0	
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS					
115263	05/24/2021	05/24/2021	AW	OHIO MULCH	\$24.00	0	
	Purpose:	PARK MULCH					
115264	05/24/2021	05/24/2021	AW	PATSY CALLAHAN	\$60.00	0	
	Purpose:	ROAD DEPT MAILBOX REPAIR					
115265	05/24/2021	05/24/2021	AW	GLACIER RIDGE LAWN SERVICE	\$50.00	0	
	Purpose:	PARK CHEM APPLIC SIGNAGE					
115266	05/24/2021	05/24/2021	AW	AGI ASSOCIATED GRAPHICS	\$1,852.00	0	
	Purpose:	FIRE DEPT GRASS TRUCK LETTERING					
115267	05/24/2021	05/24/2021	AW	TAYLOR TIRE COMPANY, LTD.	\$139.05	0	
	Purpose:	FIRE DEPT QUINT341 BRAKE ADJUST					
115268	05/24/2021	05/24/2021	AW	BOUND TREE MEDICAL, LLC	\$289.42	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
115269	05/24/2021	05/24/2021	AW	TIME WARNER CABLE	\$137.65	0	
	Purpose:	FIRE DEPT UTILITIES					
115270	05/24/2021	05/24/2021	AW	OHIO EDISON	\$876.35	0	
	Purpose:	FIRE DEPT UTILITIES					
115271	05/24/2021	05/24/2021	AW	VERIZON WIRELESS	\$319.71	0	
	Purpose:	FIRE DEPT UTILITIES					
115272	05/24/2021	05/24/2021	AW	CAPITAL ONE	\$137.47	0	
	Purpose:	FIRE DEPT STATION SUPPLIES WALMART					
115273	05/24/2021	05/24/2021	AW	MADISON ENERGY COOP ASSOC INC	\$203.36	0	
	Purpose:	ROAD DEPT UTILITIES					
115274	05/24/2021	05/24/2021	AW	DATA RESOLUTIONS INC	\$840.00	0	
	Purpose:	ADMIN IT WORKSTATION UPDATES, SERVER MONITOR,SECUR,CLOUD B/U					
115275	05/24/2021	05/24/2021	AW	OFFICE CITY EXPRESS	\$96.51	0	
	Purpose:	TWP BLDG & ADMIN SUPPLIES					
115276	05/24/2021	05/24/2021	AW	OHIO EDISON	\$175.46	0	
	Purpose:	UTILITIES - PARK DEPT					
115277	05/24/2021	05/24/2021	AW	BEEEM'S BP DIST INC	\$1,850.19	0	
	Purpose:	ROAD/FIRE FUEL SUPPLY					
115278	05/24/2021	05/24/2021	AW	ABLE SANITATION SERVICE, INC	\$369.00	0	
	Purpose:	FIRE DEPT HOLDING TANK PUMPED					
115279	05/24/2021	05/24/2021	AW	LEXIPOL	\$1,470.00	0	
	Purpose:	FIRE/EMS LEARNING PLATFORM 1YR					
115280	05/24/2021	05/24/2021	AW	DOUG KINDELL	\$23.77	0	
	Purpose:	FIRE DEPT DRINKS REIMB					
115281	05/24/2021	05/24/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$315.00	0	
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115282	05/24/2021	05/24/2021	AW	COLTON LYBARGER	\$135.00	0	

**Payment Listing**  
5/13/2021 to 5/26/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	SPECIAL DUTY SHERIFF	15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21			
115283	05/24/2021	05/24/2021	AW	JACOB CSIZMADIA	\$405.00	O
	Purpose:	SPECIAL DUTY SHERIFF	15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21			
115284	05/24/2021	05/24/2021	AW	JESSE RODRIGUEZ LIPPS	\$135.00	O
	Purpose:	SPECIAL DUTY SHERIFF	15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21			
115285	05/24/2021	05/24/2021	AW	CHRISTOPHER HARTZLER	\$135.00	O
	Purpose:	SPECIAL DUTY SHERIFF	15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21			
115286	05/24/2021	05/24/2021	AW	MAXWELL NEWMAN	\$135.00	O
	Purpose:	SPECIAL DUTY SHERIFF	15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21			
115287	05/24/2021	05/24/2021	AW	DEL-CO WATER CO INC	\$214.64	O
	Purpose:	TWP WATER UTILITY-FIRE,	WATER-HARRIOTT RD, WATER-ADMIN, WATER-ROAD			
115288	05/24/2021	05/24/2021	AW	CBIZ BENEFITS	\$123.60	O
	Purpose:	HRA CLAIMS REIMB - FIRE				
115289	05/24/2021	05/24/2021	AW	EQUITABLE	\$414.48	O
	Purpose:	GROUP TERM LIFE / AD&D INSUR				
115290	05/24/2021	05/24/2021	AW	DELTA DENTAL	\$2,432.29	O
	Purpose:	TWP DENTAL INSURANCE	APR-DEC			
115291	05/26/2021	05/26/2021	AW	ALL-STATE FIRE & SECURITY	\$878.50	O
	Purpose:	TWP BLDG DOOR SYSTEM REPAIR/UPGRADE				
115292	05/26/2021	05/26/2021	AW	LAWSON PRODUCTS INC.	\$17.22	O
	Purpose:	ROAD DEPT FUSE SUPPLY				
115293	05/26/2021	05/26/2021	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$5,000.00	O
	Purpose:	PARK (CAP.GRANT) DRIVE/PARK GRAVEL, PARK (CAP GRANT) DRIVE/PARK EQ RENTAL				
115294	05/26/2021	05/26/2021	AW	MACK INDUSTRIES INC.	\$433.00	O
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS				
115295	05/26/2021	05/26/2021	AW	Ohio Police & Fire Pension Fund	\$41,329.27	O
	Purpose:	FIRE DEPT PENSION CONTRIB	APR21			
115296	05/26/2021	05/26/2021	AW	Ohio Public Employees Retirement System	\$7,114.17	O
	Purpose:	TWP PENSION CONTRIB	APR21			
Total Payments:					\$170,574.94	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$170,574.94	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.