

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, March 24, 2021 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Also in attendance was Zoning Inspector Ric Irvine, Fire Chief Todd Cooper, and Fiscal Officer Jill Davis.

Due to COVID-19 social distancing restrictions, limited seating was provided, and public teleconference information was posted on the township's website.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous Board of Trustees meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Residents Fred and Karen Schenk, 4575 US 42 South, provided a follow-up about the Columbia Gas loop project proposed to run through their property. After meeting with two Delaware County Commissioners, County Administrator, and Assistant Prosecutor Penkal, the Schenks asked for the Trustees support by sending a letter to the Ohio Siting Board. The letter would confirm the land at/hear their property is designated as General Business District (B-3) per the Township's Comprehensive Plan, and is one of only three areas within the Township designated as such, with the intent to encourage business development that will generate sales tax revenue for Delaware County and indirectly for Concord Township. The Trustees confirmed they will support.

Russ Baron of Bellpoint Youth Athletics discussed the 2021 baseball/softball season. They have 27 teams and 415 kids signed up to play, including 3 travel teams. They will be replacing the dugouts at the south and east fields the weekend of April 10-11, and would also like to replace the shed by west field in the future. Current insurance certificate with the Township listed was provided. Mr. Baron has received many calls from outside teams wanting to rent fields, but there is no availability. Fall ball season will open in July and Bellpoint will host the tournament this year. The Trustees thanked Mr. Baron and BYA for all their good work.

Delaware County Prosecutor, Melissa Schiffel, attended the meeting to say hello and make sure everything was going well with the township.

Dan Naufzinger of The Dexter Company and Jonah Schneider of Fyda Freightliner presented specifications and quotes for a new size plow truck for the Road Department that would not require a CDL license to operate.

- plow would be slightly smaller due to lighter truck, does not push as much snow if deep.
- holds 8-10 ton salt instead of 17 ton in back.
- would fit in smaller subdivision areas better.
- 550 vs 650 International - springs and axles different, along with about \$10,000 cost difference.
- truck cost would be state bid International pricing.
- standard accessory package \$61,135 including stainless steel bed, but without tarp, auto grease system, extra strobe lights, and bed vibrator.
- truck cost per Jonah would be \$72,900 for Freightliner M6-102, total truck + accessories ~ \$134,000.
- may have a buyer prospect for the township's used International truck.
- Discussion was held on make/model differences between Intl 550 and FL 102. The Trustees will receive information and quotes presented from Dexter. If ordered now, would be ready in Oct-Nov. Another option would be couple truck bodies they have in-house and demo trucks.

Financials

Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

| | |
|------------------------|-----------------|
| -General Fund | \$ 7,980,954.03 |
| -Special Revenue Funds | \$ 3,656,829.19 |
| -Total All Funds | \$11,637,783.22 |

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CONCORD TOWNSHIP BOARD OF TRUSTEES

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Therefore, Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, warrants, and vouchers #28-38, 115065-115102, void 17445, all totaling \$276,347.22. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Discussion was held on the dues payments to Delaware County Emergency Management Agency and Delaware County Regional Planning Commission. Both were approved.

Bank statements from February were reviewed.

Zoning Department

Zoning Inspector Ric Irvine reported the following:

- 15 permits were issued to date for March.
- A Board of Zoning Appeals variance is scheduled for April 6 for rear setbacks at a Riverside Drive property.
- another BZA variance case is coming for an Edgewood Drive property once paperwork is ready.
- since zoning code and Assistant Prosecutor's opinion on existing platted lots in Lucy Depp, a property with permit issued is now for sale.
- Fire Chief Todd Cooper noted Shawnee Hills made a requirement for the number of lots required for building, but in some cases there is no room to park so people park on roads.

Old Business

The Dublin Road Storage Facility TIF remains at a standstill. There are two parcels, and only one parcel was commercial, so have to remove one parcel from the TIF agreement.

New Business

A quote was received from Ag-Pro for a mower with mulching deck for the park and cemetery. Mr. Garrett moved and Mr. Haney seconded to approve purchase of the John Deere mulching mower from Ag-Pro, with addition of airless tires, and trade-in of an Xmark mower, at a net cost not to exceed \$10,000.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fire Department

Chief Cooper presented the following:

- Mr. Garrett moved and Mr. Haney seconded to approve the resignation of Chad Mast as full-time firefighter/paramedic, and approve moving to part-time, effective March 20, 2021. Vote: Haney-yes, Garrett-yes, Johnson-yes. The Trustees expressed Much Thanks and wished Good Luck to Chad in his new position!
- Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #2021-0324 to abolish the part-time fire inspector position at the Fire Department. Fire protection services will be performed by full-time members of the department, which saves cost, provides more efficient service, and provides current full-time firefighters a working knowledge, training, and overall better experience of the buildings they inspect on a regular basis. Chief noted all Columbus firefighters go through fire inspector school. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Silco provided a quote for annual inspections at the township building at \$1,559.50. They are currently waiting on a permit to change over the land lines to cell phone for the alarm system.
- The SAFER grant that was not approved last year to hire another firefighter, was applied to again for this year for more firefighters, based on the grant consultant's recommendation. The grant would cover a three-year term. FEMA grants and Delaware County grants will provide \$400 million to help departments through December 2024.
- Red Cross has been scheduled on May 22 for another blood drive from 9am-2pm.
- The township Fall Festival will be tentatively scheduled for October 2021.

Other Business / Correspondence

Fiscal Officer Jill Davis presented the following:

- The lease renewal from Concord Community Church was received for November 1, 2020 - October 31, 2021. Mr. Haney moved and Mr. Garrett seconded to approve the lease renewal and

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Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-48

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sign. Vote: Haney-yes, Garrett-yes, Johnson-yes. The lease fee continues to be waived until covid restrictions allow gathering within the community building.

- Correspondence was received from the State of Ohio regarding the capital grant award of \$100,000 for park improvements.
- Options were discussed for IT support and upgrades at the administrative building. Mrs. Davis will schedule the work.
- Discussion was held on hiring a part-time fiscal office assistant and sample descriptions reviewed.
- Invitations to the Commissioners' State of the County 2021 were distributed to Trustees.
- Information on a grant program from Regional Planning was presented.
- Oller Cemetery Lot 430, graves 1-4 were sold, and deeds signed. Discussion was held on the new Keller section of the cemetery.
- Information was distributed on BWC's Better Ohio health and wellness employee program.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

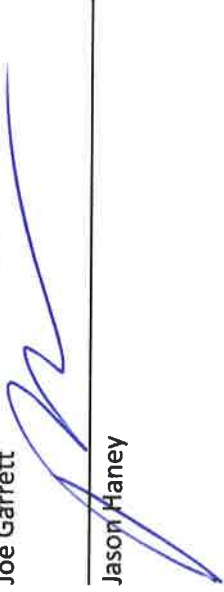

Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson


Joe Garrett

Jason Haney



Concord Township Trustee Meeting

March 24, 2021

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Trucks presentation

Old Business

TIFF on Dublin Rd Storage project

New Business

Fire Chief

Fiscal Officer

IT plan/program

Executive session

To discuss personnel issues related to personal time off

Adjourn

Cash Summary by Fund

Year 2021

| Fund # | Fund Name | Fund Balance 1/1/2021 | Fund Balance Adjustments | Revenue (excluding transfers and advances in) | Transfers In | Advances In | Fund & Adjustments & Revenue | Expenditures (excluding transfers and advances out) | Transfers Out | Advances Out | Fund Balance 12/31/2021 | Non-Pooled Balance | Pooled Balance |
|--------|-------------------------------------|-----------------------|--------------------------|---|--------------|-------------|------------------------------|---|---------------|--------------|-------------------------|--------------------|-----------------|
| 1000 | General | \$7,442,526.64 | \$0.00 | \$709,932.71 | \$0.00 | \$0.00 | \$8,152,459.35 | \$171,505.32 | \$0.00 | \$0.00 | \$7,980,954.03 | \$0.00 | \$7,980,954.03 |
| 2011 | Motor Vehicle License Tax | \$27,634.27 | \$0.00 | \$4,143.24 | \$0.00 | \$0.00 | \$31,777.51 | \$1,975.19 | \$0.00 | \$0.00 | \$29,802.32 | \$0.00 | \$29,802.32 |
| 2021 | Gasoline Tax | \$147,076.11 | \$0.00 | \$45,538.07 | \$0.00 | \$0.00 | \$192,614.18 | \$77,410.98 | \$0.00 | \$0.00 | \$115,203.20 | \$0.00 | \$115,203.20 |
| 2031 | Road and Bridge | \$1,085,164.07 | \$0.00 | \$229,052.04 | \$0.00 | \$0.00 | \$1,314,216.11 | \$15,370.83 | \$0.00 | \$0.00 | \$1,298,845.28 | \$0.00 | \$1,298,845.28 |
| 2041 | Cemetery | \$10,474.41 | \$0.00 | \$5,152.83 | \$0.00 | \$0.00 | \$15,627.24 | \$28.00 | \$0.00 | \$0.00 | \$15,599.24 | \$0.00 | \$15,599.24 |
| 2111 | Fire District | \$1,437,563.82 | \$0.00 | \$1,406,470.83 | \$0.00 | \$0.00 | \$2,844,034.65 | \$692,349.29 | \$0.00 | \$0.00 | \$2,151,685.36 | \$0.00 | \$2,151,685.36 |
| 2231 | Permissive Motor Vehicle License Te | \$45,219.97 | \$0.00 | \$9,245.82 | \$0.00 | \$0.00 | \$54,465.79 | \$8,772.00 | \$0.00 | \$0.00 | \$45,693.79 | \$0.00 | \$45,693.79 |
| | Report Total: | \$10,195,659.29 | \$0.00 | \$2,409,535.54 | \$0.00 | \$0.00 | \$12,605,194.83 | \$967,411.61 | \$0.00 | \$0.00 | \$11,637,783.22 | \$0.00 | \$11,637,783.22 |

Last reconciled to bank: 02/28/2021 - Total other adjusting factors: \$1,500.00

Payment Listing
3/1/2021 to 3/24/2021

| Payment Advice # | Post Date | Transaction | | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|-------------|----|------|---|--------------|--------|
| | | Date | | | | | |
| 28-2021 | 03/12/2021 | 03/12/2021 | CH | | PNC BANK | \$1,820.55 | O |
| 29-2021 | 03/12/2021 | 03/12/2021 | CH | | HR BUTLER, LLC | \$187.81 | O |
| 30-2021 | 03/12/2021 | 03/12/2021 | CH | | HR BUTLER, LLC | \$3,031.07 | O |
| 31-2021 | 03/12/2021 | 03/12/2021 | CH | | HR BUTLER, LLC | \$57,683.38 | O |
| 32-2021 | 03/12/2021 | 03/12/2021 | CH | | HR BUTLER, LLC | \$16,227.02 | O |
| 33-2021 | 03/15/2021 | 03/15/2021 | CH | | CBIZ BENEFITS | \$5,000.00 | O |
| 34-2021 | 03/23/2021 | 03/23/2021 | CH | | ANTHEM BCBS OH GROUP | \$28,470.69 | O |
| 35-2021 | 03/24/2021 | 03/24/2021 | CH | | HR BUTLER, LLC | \$158.01 | O |
| 36-2021 | 03/24/2021 | 03/24/2021 | CH | | HR BUTLER, LLC | \$2,933.07 | O |
| 37-2021 | 03/24/2021 | 03/24/2021 | CH | | HR BUTLER, LLC | \$50,692.09 | O |
| 38-2021 | 03/24/2021 | 03/24/2021 | CH | | HR BUTLER, LLC | \$14,389.03 | O |
| 17445 | 02/09/2021 | 02/09/2021 | AW | | RADARSIGN, LLC | \$995.00 * | V |
| 17445 | 03/24/2021 | 03/24/2021 | AW | | RADARSIGN, LLC | -\$995.00 | V |
| 115065 | 03/23/2021 | 03/23/2021 | AW | | OHIOHEALTH/WORKHEALTH | \$44.00 | O |
| 115066 | 03/23/2021 | 03/23/2021 | AW | | THE COLUMBUS DISPATCH | \$343.53 | O |
| 115067 | 03/23/2021 | 03/23/2021 | AW | | SHERWIN WILLIAMS CO | \$30.62 | O |
| 115068 | 03/23/2021 | 03/23/2021 | AW | | GOVERNMENT FORMS AND SUPPLIES | \$162.18 | O |
| 115069 | 03/23/2021 | 03/23/2021 | AW | | ANGIE ELLERBROCK | \$13.73 | O |
| 115070 | 03/23/2021 | 03/23/2021 | AW | | BEEB'S BP DIST INC | \$952.88 | O |
| 115071 | 03/23/2021 | 03/23/2021 | AW | | BOUND TREE MEDICAL, LLC | \$453.42 | O |
| 115072 | 03/23/2021 | 03/23/2021 | AW | | MIATI EMBROIDERY | \$108.00 | O |
| 115073 | 03/23/2021 | 03/23/2021 | AW | | VERIZON WIRELESS | \$319.45 | O |
| 115074 | 03/23/2021 | 03/23/2021 | AW | | TIME WARNER CABLE | \$137.65 | O |
| 115075 | 03/23/2021 | 03/23/2021 | AW | | O.E. MEYER CO. | \$103.36 | O |
| 115076 | 03/23/2021 | 03/23/2021 | AW | | HORTON EMERGENCY VEHICLES | \$453.17 | O |
| 115077 | 03/23/2021 | 03/23/2021 | AW | | BOWLING GREEN STATE UNIVERSITY | \$550.00 | O |
| 115078 | 03/23/2021 | 03/23/2021 | AW | | TAYLOR TIRE COMPANY, LTD. | \$82.40 | O |
| 115079 | 03/23/2021 | 03/23/2021 | AW | | DEL-CO WATER CO INC | \$231.44 | O |
| 115080 | 03/23/2021 | 03/23/2021 | AW | | OHIO EDISON | \$1,328.61 | O |
| 115081 | 03/23/2021 | 03/23/2021 | AW | | MADISON ENERGY COOP ASSOC INC | \$428.60 | O |
| 115082 | 03/23/2021 | 03/23/2021 | AW | | DELAWARE CO. SHERIFF'S OFFICE | \$183.75 | O |
| 115083 | 03/23/2021 | 03/23/2021 | AW | | JACOB CSIZMADIA | \$135.00 | O |
| 115084 | 03/23/2021 | 03/23/2021 | AW | | CHRISTOPHER HARTZLER | \$281.25 | O |
| 115085 | 03/23/2021 | 03/23/2021 | AW | | COLTON LYBARGER | \$135.00 | O |
| 115086 | 03/23/2021 | 03/23/2021 | AW | | ABLE SANITATION SERVICE, INC | \$775.00 | O |
| 115087 | 03/23/2021 | 03/23/2021 | AW | | B&C COMMUNICATIONS | \$727.87 | O |
| 115088 | 03/23/2021 | 03/23/2021 | AW | | BATTERIES PLUS COMMERCIAL SALES | \$22.95 | O |
| 115089 | 03/23/2021 | 03/23/2021 | AW | | RINEHART LEGAL SERVICES, LTD. | \$3,080.00 | O |
| 115090 | 03/23/2021 | 03/23/2021 | AW | | OHIOHEALTH EMERGENCY MEDICAL SER' | \$647.50 | O |
| 115091 | 03/23/2021 | 03/23/2021 | AW | | DELAWARE CO EMERGENCY MGMT AGEN | \$5,826.14 | O |
| 115092 | 03/23/2021 | 03/23/2021 | AW | | DELAWARE COUNTY REGIONAL PLANNIN' | \$7,264.00 | O |
| 115093 | 03/23/2021 | 03/23/2021 | AW | | EQUITABLE | \$414.48 | O |
| 115094 | 03/23/2021 | 03/23/2021 | AW | | DELTA DENTAL | \$2,432.29 | O |
| 115095 | 03/23/2021 | 03/23/2021 | AW | | CBIZ BENEFITS | \$123.60 | O |
| 115096 | 03/23/2021 | 03/23/2021 | AW | | SHELLY MATERIALS, INC | \$1,015.00 | O |
| 115097 | 03/24/2021 | 03/24/2021 | AW | | FRONTIER | \$66.24 | O |
| 115098 | 03/24/2021 | 03/24/2021 | AW | | GORDON FLESCH CO., INC. | \$55.95 | O |
| 115099 | 03/24/2021 | 03/24/2021 | AW | | PRICE FARMS ORGANICS, LTD. | \$77.00 | O |
| 115100 | 03/24/2021 | 03/24/2021 | AW | | RADARSIGN, LLC | \$995.00 | O |
| 115101 | 03/24/2021 | 03/24/2021 | AW | | Ohio Public Employees Retirement System | \$7,847.77 | O |
| 115102 | 03/24/2021 | 03/24/2021 | AW | | Ohio Police & Fire Pension Fund | \$58,900.67 | O |
| Total Payments: | | | | | | \$276,347.22 | |
| Total Conversion Vouchers: | | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | | \$276,347.22 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

RESOLUTION NO. 2021-0324

**A RESOLUTION ABOLISHING THE POSITION
OF PART-TIME FIRE INSPECTOR**

PREAMBLE

WHEREAS, for many years the Concord Township Fire Department (“Department”) had a part-time fire inspector performing fire prevention services to the Township; and

WHEREAS, the Fire Chief and the Department is restructuring how fire prevention services are performed within the Department;

WHEREAS, fire protections services will be performed by full-time members of the Department, more efficient service and provide current full-time firefighters a working knowledge of the commercial buildings they inspect on a regular basis; and

WHEREAS, as a result of the restructuring, the position of part-time fire inspector is no longer necessary as a means of providing fire protections services; and

WHEREAS, the Board of Trustees, pursuant to their authority under the Ohio Revised Code, believes it is in the best interest of the Township to discontinue and abolish the position of part-time fire inspector and any appointive position thereunder.

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Concord Township, Delaware County, Ohio, (the “Board”) that the following Resolution be, and it hereby is, adopted:

RESOLVED that, effective March 24, 2021, the Board hereby discontinues and abolishes the part-time fire inspector position and any appointive position thereunder.

BE IT FURTHER RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

This Resolution shall take effect and be in force from and after the 24th day of March, 2021.

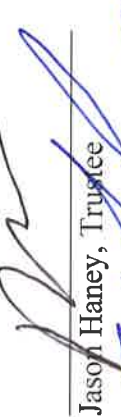
CONCORD TOWNSHIP BOARD OF TRUSTEES
DELAWARE COUNTY, OHIO



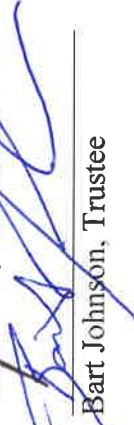
Jill Davis, Township Fiscal Officer



Joe Garrett, Trustee



Jason Haney, Trustee



Bart Johnson, Trustee

Adopted: March 24, 2021.

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